



**MARCH 4, 2019
BOARD MEETING**

1. Opening Meeting

- a. Call to Order (President Swanson)
- b. Pledge to the Flag

2. Approval of Minutes

Approval of the February 18, 2019 Building and Property Meeting Minutes, the February 19, 2019 Regular Board Meeting Minutes and the February 19, 2019 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports - Seth Franklin and Tucker Williams

4. Financial Reports

a. Payment of Bills

General Fund		
Procurement Card	\$	26,470.02
Checks/ACH/Wires	\$	3,029,292.14
Capital Projects Reserve Fund	\$	188,156.77
Mount Rock Projects-2018 Fund	\$	0.00
Newville Projects Fund	\$	102,070.06
Cafeteria Fund	\$	208,524.80
Student Activities Fund	\$	<u>10,825.01</u>
Total	\$	3,565,338.80

Motion to approve the payment of bills as presented.

5. Reading of Correspondence

a. Correspondence from the Pennsylvania Department of Education Bureau of Budget and Fiscal Management

Mr. William Piper, Board Secretary, received correspondence from the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management regarding PlanCon Part H, Project Financing. The materials for PlanCon Part H, "Project Financing" has been reviewed and approved by the Pennsylvania Department of Education, Bureau of Budget and Fiscal Management. The Bond issue for PlanCon Part H is \$12,635,000. Correspondence is included with the agenda detailing this information.

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

a. Resignation - Mrs. Jane Kingsborough

Mrs. Jane Kingsborough, Elementary Art Teacher for Oak Flat and Newville Elementary School has submitted her letter of resignation for the purpose of retirement, effective June 7, 2019.

The administration recommends the Board of School Directors approve Mrs. Kingsborough resignation for the purpose of retirement, effective June 7, 2019.

b. Resignation - Mr. Rick Gilliam

Mr. Rick Gilliam, Director of Buildings, Grounds and Transportation submitted his letter of resignation for the purpose of retirement, effective September 30, 2019.

The administration recommends the Board of School Directors approve Mr. Gilliam's resignation for the purpose of retirement, effective September 30, 2019.

c. Child-Rearing Leave - Ms. Rebekah Reisinger

Mrs. Rebekah Reisinger, Middle School Physical Education Teacher, is requesting child-rearing leave of absence to begin approximately May 30, 2019 through approximately June 7, 2019. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends the Board of School Directors approve Mrs. Reisinger's requested child-rearing leave of absence to begin approximately May 30, 2019 through approximately June 7, 2019.

d. Leave Without Pay - Mr. Anthony Casella

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mr. Anthony Casella is requesting nine days leave without pay to begin March 5, 2019 through Friday, March 15, 2019.

The administration recommends that the Board of School Directors approve the following request for leave without pay, as presented.

Personnel Item - Action Item

e. Recommendation for Head Football Coach

Dr. Kevin Roberts, Jr., Assistant Superintendent, would like to recommend Mr. Joseph Sinkovich, Athletic Director/High School Assistant Principal, as the head football coach for the 2019-2020 school year.

The administration recommends the Board of School Directors approve Mr. Sinkovich for the head football coach, as presented.

12. New Business - Action Items

a. Recommended Approval of the 2019-2020 Therabilities Agreements

The proposed 2019-2020 Therabilities Occupational and Physical Therapy Agreements and the Speech Agreement have been reviewed by Mr. William Gillet, Director of Pupil Services and Dr. Richard W. Fry, Superintendent of Schools. The agreements are included with the agenda.

The administration recommends the Board of School Directors approve the 2019-2020 agreements as presented

b. Proposed Approval for Pre-K Counts License Agreement

The administration would like to recommend approval for the 2018-2019 and 2019-2020 Pre-K Counts agreements. The 2018-2019 agreement has been modified to include elements of necessary communication that Pennsylvania Department of Education would like to see within the agreements. These agreements are with Shippensburg University an educational program to provide services within the geographical area of the Big Spring School District. The agreements have been included with the agenda and will serve to provide said services to this population at Big Spring School District.

The administration recommends the Board of School Directors approve the modified 2018-2019 Pre-K Counts license agreement and the 2019-2020 license agreements with Shippensburg University to continue the implementation of this educational program known as Pre-K Counts.

c. Recommended Approval for Facilities Utilization Request - Boy Scout of Honor

Ms. Jennifer Franklin, parent of Seth Franklin grade 12, would like to request to utilize the High School Commons for a Boy Scout of Honor Ceremony and meal to honor her son, Seth. The event will be held on Sunday, April 14, 2019 from 2:00 p.m. - 7:30 p.m. Because the utilization is on Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve Ms. Franklin's request to utilize the High School Commons on Sunday, April 14, 2019 from 2:00 p.m. - 7:30 p.m. for a Boy Scout Honor Ceremony and meal.

New Business - Action Items

d. Approve Payment from the Newville Projects Fund

The District received the following application for payment:

<u>Proj</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>	<u>Remaining</u>
NV	Honeywell	HVAC Prof Svc	\$7,654.40	\$3,055.19

The administration recommends the Board of School Directors approve the payment of \$7,654.40 to Honeywell.

e. Approve Chartwells Proposed Budget and Meal Prices for 2019-20 and Meal

The administration worked with Chartwells to develop a new budget for next year. This does include a 5-cent increase in lunch prices but also increases the employee starting wage at \$10/hour over the next 6 months in two steps.

The administration recommends the Board of School Directors approve the Chartwells budget and meal prices as shown in the agenda.

13. New Business - Information Item

14. Future Board Agenda Items

15. Board Reports

- a. District Improvement Committee - Mr. Kanc, Mr. Over
- b. Athletic Committee - Mr. Swanson, Mr. Gutshall, Mr. Deihl
- c. Vocational-Technical School - Mr. Piper and Mr. Kanc
- d. Building and Property Committee - Mr. Piper, Mr. Swanson, Mr. Roush, Mr. Over
- e. Finance Committee - Mr. Blasco, Mr. Piper, Mr. Swanson, Mr. Gutshall
- f. South Central Trust - Mr. Blasco
- g. Capital Area Intermediate Unit - Mr. Swanson
- h. Tax Collection Committee - Mr. Swanson
- i. Future Board Agenda Items
- j. Superintendent's Report – February Enrollment Report

16. Meeting Closing

a. Business from the Floor

b. Public Comment Regarding Future Board Agenda Items

c. Adjournment

Meeting adjourned at _____ PM, **March 4, 2019.**

Next scheduled meeting is: **March 18, 2019.**